

**PERFORMANCE AND RESOURCE MANAGEMENT SUB (POLICE) COMMITTEE**  
**Friday, 26 September 2014**

Minutes of the meeting of the Performance and Resource Management Sub (Police) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Friday, 26 September 2014 at 9.30 am

**Present**

**Members:**

Deputy Douglas Barrow (Chairman)  
Alderman Alison Gowman  
Deputy Keith Knowles  
Kenneth Ludlam

**Officers:**

|              |                         |
|--------------|-------------------------|
| Alex Orme    | Policy Officer          |
| Katie Odling | Town Clerk's Department |
| Neil Davies  | Town Clerk's Department |
| Paul Nagle   | Chamberlain's           |

**City of London Police**

|                 |                        |
|-----------------|------------------------|
| Ian Dyson       | Assistant Commissioner |
| Hayley Williams | Chief of Staff         |

**1. APOLOGIES**

An apology for absence was received from Don Randall.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations of interest.

**3. MINUTES**

RESOLVED – That the Minutes of the meeting held on 28 May 2014 be approved.

**4. OUTSTANDING REFERENCES**

The list of outstanding references was noted.

**5. HMIC INSPECTION UPDATE 2014-15**

The Committee received a report of the Commissioner of Police which provided an update on the City of London Police response to Her Majesty's Inspectorate of Constabulary (HMIC) inspection reports as they were published over the course of the 2014/2015 financial year.

The Sub Committee discussed the recommendations contained in Appendix A and B to the report and it was agreed that an action plan responding to the HMIC recommendations be produced and included as a standing item on all Agendas.

The Sub Committee requested a briefing note be circulated before the next meeting which provided an update on the HMIC recommendations detailed Appendix B (Making Best Use of Police Time) with a completion deadline date of 31<sup>st</sup> October 2014.

Stop and Search – It was agreed to circulate an invitation to all Members of the Police Committee to be given the opportunity to accompany officers on patrol to experience how Stop and Search was implemented on the street.

RESOLVED – That the report be noted.

**6. RISK REGISTER UPDATE**

The Sub Committee received a report of the Commissioner of Police in relation to the Strategic Risk Register.

The Assistant Commissioner informed the Sub Committee that staff members were employed on fixed term contracts, however, if funding for a department were to be reduced or curtailed, alternative employment arrangements could be considered. He added that the Force was experiencing difficulties as a result of the volume of short term contracts and this strategy was being reviewed through the Force Budgeted Post Board that he Chairs.

SR 20 – ‘Policy approval and management process leaves Force open to potential litigation’ – It was agreed to circulate a note for information on completed Policies and any that were current or outstanding.

RESOLVED – That the report noted.

**7. 1ST QUARTER PERFORMANCE AGAINST TARGETS IN THE POLICING PLAN 2014-17**

The Sub Committee considered a report of the Commissioner of Police which summarised the performance against the Policing Plan for 2014 – 2017 for the first quarter of the 2014 – 2015 financial year.

1.7.1(b) – *‘Increase the number of high priority OCGs using fraud disrupted through national partnerships with national law enforcement agencies’* – The Sub Committee requested that the Assistant Commissioner provide greater clarity about how the Force was performing in combatting fraud OCG’s.

It was agreed to provide an overview report at the next meeting on 19 November 2014 in relation to Victim Satisfaction to include issues such as sample sizes and how the Force was ensuring these were representative of the population.

1.8.1(b) 'Ensure at least 85% of the City street population surveyed consider the police in the City of London are doing a good or excellent job' – It was agreed to investigate why trends had seen a decrease in satisfaction and this would be covered in the above report to the 19 November 2014 Performance Sub Committee.

RESOLVED – That the report be noted.

**8. COLLABORATIVE SERVICES (CITY OF LONDON CORPORATION AND CITY OF LONDON POLICE)**

The Sub Committee received a report of the Deputy Town Clerk regarding the ongoing work between the City of London Corporation and the City of London police to develop further shared service activities.

Contact centre – One Member raised concern regarding the incorrect sign posting of telephone. The Town Clerk agreed to investigate why callers were not being allocated to the right contact for 101. A response would be circulated to the Sub Committee before the next meeting.

The Assistant Commissioner expressed some concern over the accuracy of the information contained in paragraphs 2 and 3 of the report.

RESOLVED – That the report be noted and a further report on the Collaborative Services report be presented to the Sub Committee on *18 March 2015*.

**9. INTERNAL AUDIT UPDATE REPORT**

The Sub Committee considered a report of the Head of Internal Audit and Risk Management which provided an update on the internal audit reviews undertaken between May 2014 and August 2014.

Assurance Mapping – The Head of Internal Audit agreed to discuss the matter of Assurance Mapping with the City of London Police to identify gaps in assurance to inform future internal audit work.

Further details would be circulated in relation to police compensation claims, i.e. numbers, costs and trends, as part of the next audit update to the next meeting on 19 November 2014.

The Sub Committee discussed the revised completion dates for 2013/14 work and it was agreed to provide a progress report on the outstanding reviews, once completed.

It was noted that the delivery of the 2014/15 audit programme would be provided within the specified timescales.

It was noted that confirmation of resources, delivery plans and completion dates for the 2014/15 audit programme would be provided at the next meeting on 19 November 2014 within the internal audit update report.

RESOLVED – That the report be noted.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

12. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

13. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 28 May 2014 be approved.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

**The meeting ended at 11.15 am**

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Chairman

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